



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

PCI.8

I.8. Administrative, research and/or professional assignment outside of regular teaching are given credits.

Documents attached:

- SPECIAL ORDER No. 1122 Series of 2019



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



Republic of the Philippines  
POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
Office of the President

PIUP - Central Record Section PUPCIS No. 2019776996  
March 28, 2019  
Received by: Roberto S. Pali  
APR 24 2019  
Date: \_\_\_\_\_  
Place: \_\_\_\_\_

SPECIAL ORDER  
No. 1122, s. 2019

Pursuant to the provisions of Section 4(g) of Republic Act No. 8292 and by virtue of Resolution No. 1375, series of 2016, dated 15 March 2016, ENGR. RHODORA D. BULURAN is hereby designated as **FACULTY RESEARCHER, RESEARCH MANAGEMENT OFFICE** (College of Engineering), this University effective *March 28, 2019*, in addition to her duties as Assistant Professor II.

In her capacity as such, Engr. Buluran shall be entitled to vacation and sick leave credits in lieu of the teacher's leave and a reduced teaching load from five (5) to two (2) regular subject/s per week. Likewise, she shall be authorized to render administrative night service pursuant to the provisions of Executive Order No. 170, with compensation at the rate of *per night* of actual service rendered.

This designation shall be valid until May 31, 2019, unless earlier revoked, without prejudice to extension.

By Authority of the Board of Regents:

EMANUEL C. DE GUZMAN, PhD  
President

CONTROLLED COPY

*[Signature]* 4-24-19  
Date

- Copy furnished:
- Office of the President
  - Executive Vice-President
  - Vice-President for Academic Affairs
  - Vice-President for Administration
  - Vice-President for Finance
  - Vice-President for Student Affairs and Services
  - Vice-President for Research, Extension and Development
  - Vice-President for Branches and Campuses
  - COA Auditor
  - Director, Internal Audit Office
  - Director, Accounting Department
  - Director, Fund Management Office
  - Director, Budget Services
  - Director, Human Resource Management Department
  - Director, Information and Communications Technology Office
  - Dean, College of Engineering
  - Officer-in-Charge, Research Management Office
  - Chief, Payroll Section
  - Acting Chief, Records Section/201 files
  - ENGR. RHODORA D BULURAN

lrdc

2<sup>nd</sup> floor, South Wing, PUP A, Mabini Campus, Anonas Street, Sta. Mesa, Manila 1016  
Direct Line: 716-1143/716-2644 | Trunk Line: 335-1787 or 335-1777  
Website: www.pup.edu.ph |

THE COUNTRY'S 1<sup>st</sup> POLYTECHNICU





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

P.C  
I4

CS Form No. 4  
Series of 2017

Republic of the Philippines  
Polytechnic University of the Philippines  
Sta. Mesa Manila

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that ENGR. RHODORA D. BULURAN has assumed the duties and responsibilities as Faculty Researcher, Assistant Professor II of Research Management Office effective March 28, 2019.

This certification is issued in connection with the issuance of the appointment of Engr. Buluran as Faculty Researcher.

Done this 28th day of March in 2019.

  
DR. ANGELINA E. BORICAN  
OIC Director, Research Management Office

Date: \_\_\_\_\_

Attested by:

ATTY. JOANNA MARIE A. LIAO  
Director, HRMO

201 file  
Admin  
COA  
CSC



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
 COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**



Republic of the Philippines  
**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES**  
 Office of the President / Executive Vice President / Vice President  
**COLLEGE OF ENGINEERING**

May 29, 2019

**ATTY. JOANA MARIE LAO**  
 Director, HRMDO


Dear Ma'm:

Forwarding herewith the Approved **Teaching Assignment for 2nd Semester 2018-2019** of the following Faculty of the College of Engineering:


Bongulto, Maria Theresa D.	(Changes in Teaching Assignment)
Buluran, Rhodora N.	(Changes in Teaching Assignment)

Thank you very much.

Very truly yours,

  
**ANGELITA T. GALLANO**  
 Administrative Aide

Noted by:

  
**DR. REMEDIOS G. ADO**  
 OIC-Dean College of Engineering

Human Resource  
 Management Department  
**CHECKER SECTION**

  
 RECEIVED BY  
 5/31/19  
 DATE

Double-click this area to edit, PUP A. Mabini Campus, Anonas Street, Sta. Mesa, Manila 1016  
 Direct Line: 335-1752 | Trunk Line: 335-1787 or 335-1777 local 236 or 302  
 Website: www.pup.edu.ph | Email: yourofficeemail@pup.edu.ph

THE COUNTRY'S 1<sup>st</sup> POLYTECHNICU



ISO 9001:2015 CERTIFIED  
 CERTIFICATE NUMBER: AJA18-0180



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
 COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
 Sta. Mesa, Manila

CHANGES IN TEACHING ASSIGNMENT  
*1st* Semester, School Year 2018-19

EMP NO. : FA0184MN2008	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : BONGULTO, MARIA THERESA D.	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		C	P	INEN 30043	BSIE 1-4			CEA209B	11.12.2018 up to 05.27.2019	
		C	R	INEN 3463	BSIE 4-3			CEA210	11.12.2018 up to 05.27.2019	
		C	R	INEN 3463	BSIE 4-1	02:00PM-05:00PM	T	FIELD/CEA210	11.12.2018 up to 05.27.2019	
		C	R	INEN 4063	BSIE 5-2	07:30AM-10:30AM	W	CEA209A	11.12.2018 up to 05.27.2019	
		C	R	INEN 3463	BSIE 4-FS1N	02:30PM-05:30PM/06:00PM-09:00PM	M/S	CEA209B/FIELD	11.12.2018 up to 05.27.2019	
		A	T	INEN 3113	1TINEN3113	07:30AM-10:30AM	SUN	TBA	11.12.2018 up to 03.30.2019	
		A	R	INEN 3463	BSIE 4-1	02:00PM-05:00PM	T	FIELD/CEA210	03.28.2019 up to 03.30.2019	
		A	R	INEN 4063	BSIE 5-2	07:30AM-10:30AM	W	CEA209A	03.28.2019 up to 03.30.2019	
		A	P	INEN 3463	BSIE 4-3	07:30AM-09:30AM	S	CEA210	03.28.2019 up to 03.30.2019	
		A	P	INEN 3463	BSIE 4-1	07:00PM-09:00PM	S	FIELD/CEA210	03.28.2019 up to 03.30.2019	
		A	P	INEN 4063	BSIE 5-2	10:30AM-12:30PM	W	CEA209A	03.28.2019 up to 03.30.2019	

Reason(s) for change(s)

NOTE: \* REM: C (Cancelled) A (Added) CH (Changed)  
 \*\* AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

SUMMARY  
 ORIGINAL LOAD NEW LOAD

Regular Load	15	hrs.	-15+6	Regular Load	6	hrs.
Part-time Load	9	hrs.	-3+6	Part-time Load	12	hrs.
Tempt. Substi. Load	-	hrs.		Tempt. Substi. Load	-	hrs.
PUP-GS/OU	-	hrs.		PUP-GS/OU	-	hrs.
Tutorial	-	hrs.	+3	Tutorial	3	hrs.
<b>TOTAL</b>	<b>24</b>	<b>hrs.</b>		<b>TOTAL</b>	<b>21</b>	<b>hrs.</b>

Recommending Approval:  
  
 REMEDIOS G. AND  
 Dean/Chairperson

Approval:  
  
 DR. EMANUEL C. DE GUZMAN  
 President

27/05/2019 7:22 am



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES**  
**COLLEGE OF ENGINEERING**  
**COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines  
 Sta. Mesa, Manila

**REPORT ON OFFICIAL TIME**  
 Semester SY 2018-19

NAME : BONGULTO, MARIA THERESA D.  
 COLLEGE : COLLEGE OF ENGINEERING  
 DESIGNATION : FACULTY EXTENSIONIST  
 OFFICE : EXTENSION MANAGEMENT OFFICE

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	10:30AM-01:30PM;02:00PM-06:00PM		7	07:30AM-10:30AM	3			06:00PM-09:00PM	3
Tuesday	07:30AM-10:30AM 2	02:00PM-05:00PM 3	6	10:30AM-01:30PM	3			06:00PM-09:00PM	3
Wednesday	01:00PM-06:00PM 5	07:30AM-10:30AM 3	8	10:30AM-12:30PM	2			06:00PM-09:00PM	3
Thursday	07:30AM-12:00PM;01:00PM-06:00PM 4.5		9.5					06:00PM-09:00PM	3
Friday	07:30AM-12:00PM;01:00PM-06:00PM		9.5					06:00PM-09:00PM	3
Saturday				07:30AM-09:30AM;07:00PM-09:00PM	4				
Sunday									
Total			40		12				15

May 2019

Date

Signature of Faculty

Immediate SUPERVISOR (Signature over printed name)



POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
 COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

OVPAA FORM NO. 3  
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
 Sta. Mesa, Manila

**CHANGES IN TEACHING ASSIGNMENT**  
*1<sup>st</sup>* Semester, School Year 2018-19

EMP NO. : FA0020MN2014	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : BULURAN, RHODORA NICOLAS	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFTVTY	NEW AC*
		C	R	INEN 3493	BSIE 5-2	07:30AM-10:30AM	M	CEA209A/FIELD	11.12.2018 up to 05.27.2019	
		C	R	INEN 4113	BSIE 5-1	07:30AM-10:30AM	TH	CEA209A	11.12.2018 up to 05.27.2019	
		C	P	INEN 3493	BSIE 5-1	01:30PM-04:30PM	TH	CEA209A/FIELD	11.12.2018 up to 05.27.2019	
		C	R	INEN 4113	BSIE 5-2	01:30PM-04:30PM/04:30PM-06:30PM	W	CEA209A	11.12.2018 up to 05.27.2019	
		C	P	INEN 4093	BSIE 4-FS1N			CEA209B	11.12.2018 up to 05.27.2019	
		C	TS	INEN 3283	BSIE 5-2			CEA209A	11.12.2018 up to 05.27.2019	
		A	R	INEN 3493	BSIE 5-2	07:30AM-10:30AM	M	CEA209A/FIELD	03.28.2019 up to 03.30.2019	
		A	R	INEN 4113	BSIE 5-1	07:30AM-10:30AM	TH	CEA209A	03.28.2019 up to 03.30.2019	
		A	P	INEN 3493	BSIE 5-1	01:30PM-04:30PM	TH	CEA209A/FIELD	03.28.2019 up to 03.30.2019	

Reason(s) for change(s)

NOTE: \* REM: C (Cancelled) A (Added) CH (Changed)  
 \*\* AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

**SUMMARY**  
 ORIGINAL LOAD NEW LOAD

Regular Load	15	hrs.	-15+6	Regular Load	6	hrs.
Part-time Load	10	hrs.	-10+7	Part-time Load	7	hrs.
Temp. Substi. Load	-	hrs.	-3	Temp. Substi. Load	-3	hrs.
PUP-GS/OU	6	hrs.	-6+6	PUP-GS/OU	6	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
<b>TOTAL</b>	<b>25</b>	<b>hrs.</b>		<b>TOTAL</b>	<b>16</b>	<b>hrs.</b>

Recommending Approval:  
  
 REMEDIOS GLADO (dlc)  
 Dean/Chairperson

Approval:  
  
 DR. EMANUEL C. DE GUZMAN  
 President



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES**  
**COLLEGE OF ENGINEERING**  
**COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines  
 Sta. Mesa, Manila

**REPORT ON OFFICIAL TIME**  
 Semester SY 2018-19

NAME : BULURAN, RHODORA NICOLAS  
 COLLEGE : COLLEGE OF ENGINEERING  
 DESIGNATION : FACULTY RESEARCHER  
 OFFICE : RESEARCH MANAGEMENT OFFICE

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	10:30AM-12:30PM 2	07:30AM-10:30AM 3	5	01:00PM-02:00PM; 02:00PM-05:00PM	4			06:00PM-09:00PM	3
Tuesday	07:30AM-12:00PM; 01:00PM-06:00PM 5 4.5		9.5					06:00PM-09:00PM	3
Wednesday	07:30AM-12:00PM; 01:00PM-06:00PM 5 4.5		9.5					06:00PM-09:00PM	3
Thursday	10:30AM-12:30PM; 04:30PM-06:00PM 2 1.5	07:30AM-10:30AM 3	6.5	01:30PM-04:30PM	3			06:00PM-09:00PM	3
Friday	07:30AM-12:00PM; 01:00PM-06:00PM		9.5					06:00PM-09:00PM	3
Saturday									
Sunday						08:00AM-12:00PM; 01:00PM-06:00PM	18		
<b>Total</b>			40		7		18		15

May 27 2019  
 Date

*Rhodora Buluran*  
 Signature of Faculty

*[Signature]*  
 Immediate Supervisor





POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
 COLLEGE OF ENGINEERING  
**COMPUTER ENGINEERING DEPARTMENT**

OVPAA FORM NO. 3  
 April, 1989

POLYTECHNIC UNIVERSITY OF THE PHILIPPINES  
 Sta. Mesa, Manila

**CHANGES IN TEACHING ASSIGNMENT**  
 \_\_\_ Semester, School Year 2018-19

EMP NO. : FA0020MN2014	COLLEGE : COLLEGE OF ENGINEERING
EMP NAME : BULURAN, RHODORA NICOLAS	DEPT CODE :
EMP STATUS : Permanent	Department :

FROM				TO						
SUBJECT CODE	SECTION	REM*	AC*	SUBJECT CODE	SECTION	TIME	DAY	ROOM	EFFVTY	NEW AC*
		C	P	INEN 4022	BSIE 4-1	12:00PM-03:00PM	F/S/TH	CEA210	04.10.2019 up to 05.15.2019	
		A	P	INEN 4022	BSIE 4-1	12:00PM-03:00PM	F/S/TH	CEA210	04.10.2019 up to 05.25.2019	

Reason(s) for change(s)

NOTE: \* REM: C (Cancelled) A (Added) CH (Changed)  
 \*\* AC or Assignment Code: R (Regular) P (Part-time) TS (T. Substi.) T (Tutorial)

**SUMMARY**  
 ORIGINAL LOAD NEW LOAD

Regular Load	-	hrs.		Regular Load	0	hrs.
Part-time Load	3	hrs.	-3+3	Part-time Load	3	hrs.
Tempt. Substi. Load	-	hrs.		Tempt. Substi. Load	-	hrs.
PUP-GS/OU	-	hrs.	+3	PUP-GS/OU	3	hrs.
Tutorial	-	hrs.		Tutorial	-	hrs.
<b>TOTAL</b>	<b>3</b>	<b>hrs.</b>		<b>TOTAL</b>	<b>6</b>	<b>hrs.</b>

Recommending Approval :

REMEDIOS G ADO  
 Dean/Chairperson

Approval :

DR. EMANUEL C. DE GUZMAN  
 President



**POLYTECHNIC UNIVERSITY OF THE PHILIPPINES**  
**COLLEGE OF ENGINEERING**  
**COMPUTER ENGINEERING DEPARTMENT**

Polytechnic University of the Philippines  
 Sta. Mesa, Manila

**REPORT ON OFFICIAL TIME**  
 Semester SY 2018-19

NAME : BULURAN, RHODORA NICOLAS  
 COLLEGE : COLLEGE OF ENGINEERING  
 DESIGNATION : FACULTY RESEARCHER  
 OFFICE : RESEARCH MANAGEMENT OFFICE

DAYS	REGULAR TIME			PART-TIME		TEMPORARY SUBSTITUTION		NIGHT SERVICE	
	Administrative Time	Teaching Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.	Time	No. of Hrs.
Monday	07:30AM-12:30PM;01:00PM-05:00PM		9					05:00PM-08:00PM	3
Tuesday	07:30AM-12:30PM;01:00PM-05:00PM		9					05:00PM-08:00PM	3
Wednesday	08:00AM-12:00PM;01:00PM-05:00PM		8					05:00PM-08:00PM	3
Thursday	07:30AM-11:30AM;03:00PM-06:00PM		7	12:00PM-03:00PM	3			06:00PM-09:00PM	3
Friday	07:30AM-11:30AM;03:00PM-06:00PM		7	12:00PM-03:00PM	3			06:00PM-09:00PM	3
Saturday				12:00PM-03:00PM	3				
Sunday				08:00AM-12:00PM;01:00PM-06:00PM	9				
<b>Total</b>			<b>40</b>		<b>18</b>				<b>15</b>

May 15, 2019

Date

*Rho. M. Buluran*  
 Signature of Faculty

*[Signature]*  
 Immediate Supervisor (Signature over printed name)